

7<sup>th</sup> November 2023

Dear Parents / Carers

**Parent/Carer Consultations – Wednesday 22<sup>nd</sup> November/Thursday 23<sup>rd</sup> November 2023**

This term we will be holding our parent consultation meetings on **Wednesday 22<sup>nd</sup> November 2023** and **Thursday 23<sup>rd</sup> November 2023**, when you will be able to talk to your child’s teacher about their progress

Meetings will begin from **3:30pm and continue until 5:30pm**. Appointment times are at 10-minute intervals.

**Please enter school through the Hall Doors using the bottom playground gate, this will be open.**

Fill in the slip below and return it to the teacher of your **eldest child**, as soon as possible to book a convenient time.

If you cannot attend on that day, please contact your child’s teacher who will be able to arrange a more convenient time.

We look forward to seeing you.

Yours sincerely



Mrs L.Taylor  
Head of Academy

**Parent Consultation Reply Slip**

I would like to book a parent consultation meeting for the following child/ren:

Name ..... Class.....

Name ..... Class.....

Name ..... Class.....

Name ..... Class.....

Please tick **ONE** box to choose a suitable time for you:

**Wednesday 22<sup>nd</sup> November 2023**

Between 3:20 and 4:30

Between 4:30and 5:30

**Thursday 23<sup>rd</sup> November 2023**

Between 3:20 and 4:30

Between 4:30and 5:30